

1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Nick Emlen	EMD
Toby Talbot	EMC
Denise Wheeler	Selectboard Chair

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders coordinate resource and information requests, and provide public information.</i>	
The EOC can be activated by Selectboard Chair Denise Wheeler, EMD Nick Emlen or EMC Toby Talbot, through coordination by phone, text or radio	
Preferred EOC Positions and Duties	
EMD and EOC Director	Supervises and directs all EOC activities coordinating municipal support and response
	Staffs phones and radio
	Tracks and answers any Requests For Information (RFI)
	Tracks and coordinates any Requests For Support (RFS)
Public Information Officer	Tracks publicly reported information Produces and posts public information and press releases
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Elizabeth O'Casey	Public Information Officer 760-9967
All members of SB	
Primary EOC Location	
Facility / Address:	3120 Pekin Brook Rd.
Phone Numbers:	802-456-8720
Equipment/Notes:	Generator, base radio, telephone 371-7592/ Monitored frequency 154.190
Alternate EOC Location	
Facility / Address:	Calais Elementary School, 321 Lightening Ridge Road Generator, telephone
Phone Numbers:	454-7777

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National Incident Management System (NIMS) Typed Resources											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation		1			
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact					
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper					
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted					
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer					
Public Safety Dive Team						Track Loader					
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer		1		N/A	
Firefighting Brush Patrol Engine	N/A	N/A	N/A			Trailer, Dump		N/A	N/A	N/A	
Fire Engine (Pumper)	2					Trailer, Small Equipment		1	N/A	N/A	
Firefighting Crew Transport	1			N/A		Truck, On-Road Dump					
Aerial Fire Truck			N/A	N/A		Truck, Plow		4			
Foam Tender			N/A	N/A		Truck, Sewer Flusher					
Hand Crew						Truck, Tractor Trailer				N/A	
HAZMAT Entry Team				N/A		Water Pumps, De-Watering		1			
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)	1			N/A		Water Pumps, Water Distribution					
Fire Boat				N/A		Water Pumps, Wastewater					
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A	
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe					
Aerial Lift - Truck Mounted						Wheel Loader, Large					
Air Compressor						Wheel Loader, Medium		1			
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small				N/A	
Electronic Boards, Arrow						Wheel Loader, Skid Steer				N/A	
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler					
Floodlights				N/A		Wood Chipper		N/A	N/A	N/A	
Generator		1				Wood Tub Grinder					
Grader		2		N/A							

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	Front Porch Forum- https://frontporchforum.com Calais, VT- https://www.calaisvermont.gov/
Local Newspaper, Radio, TV:	WDEV- 244-1777 WSKI- 223-5275 WCAX-652-6454 Times Argus- 479-0191 Hardwick Gazette- 472-6521
Public Notice locations:	Post Offices, Adamant Coop, Maple Corner Community Store, Town office
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
Name / Notes	Contact Info
CARE (Citizen Assistance Registration for Emergencies)	Capital West Dispatch 223-3445
Calais Elementary School (Cat Fair)	456-7777 456-1007 793-0790
Daycare- 287 North Calais Road (Shannon Davis)	456-1060

6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
Spontaneous Sheltering	
<ul style="list-style-type: none"> • Determine the approximate number of people who need sheltering • Call the State EOC / Watch Officer at 800-347-0488 and request support • Track the status of residents who need shelter until their situation stabilizes 	
Regional Shelter	
Location / Address:	BOR, 25 Auditorium Hill, Barre, VT
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	
Primary Local Shelter	
Location / Address:	Calais Elementary School/ / 321 Lightening Ridge Rd.
Facility Contact(s):	Cat Fair
Phone Numbers:	802-454-7777 793-0790 456-1007
Shelter Manager:	Cat Fair
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	Capacity: 50 Generator? Y / N Pets Allowed? Y / N
Alternate Local Shelter	
Location / Address:	No alternate site currently. Calais Town Hall (under renovation) is future possibility
Facility Contact(s):	
Phone Numbers:	
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	Capacity: Generator? Y / N Pets Allowed? Y / N

Annexes (Optional, create and letter as needed)

A. Bowen Excavating Contractor – list of available equipment

Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Calais Local Emergency Management Team					
EM Director (EMD)	Nick Emlen	229-4919 (h)	505-1024 (m)		nick.emlen@gmail.com
EM Coordinator (EMC)	Toby Talbot	371-7592 (m)	223-3942 (h)	225-6247 (fs)	toby_talbot@comcast.net
Public Information Officer (PIO)	Elizabeth O’Casey	760-9967 (m)			elizabeth.okc@gmail.com
EOC Volunteer					
Local Response Organization Contacts					
E. Montpelier Fire Chief	Ty Rolland	793-8532 (m)	229-1153 (h)	225-6247 (fs)	ty@blueridgeconstructionllc.com
Assistant/Deputy Fire Chief	Toby Talbot	371-7592 (m)	223-3942 (h)	225-6247 (fs)	toby_talbot@comcast.net
EMS Chief	Toby Talbot	371-7592 (m)	223-3942 (h)	225-6247 (fs)	toby_talbot@comcast.net
Woodbury Fire Chief	Paul Cerutti	472-5050 (fs)	917-1642 (m)	223-5555	pcwoodbury@gmail.com
Woodbury Fire Station	Chance Payette	472-5050 (fs)			
Vermont State Police		229-9191	(non-emergency)		vpspmsex@state.vt.us
Washington County Sheriff	Sam Hill		223-3001		Samuel.Hill@vermont.gov

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WC Deputy Sheriff	Jim Wells				
First Constable	Wilson Hughes	456-7442			wilson.hughes@yahoo.com
Local Dispatch Center	Capital West	223-3445			
CERT		(800) 374-0488			
Local Public Works Contacts					
Road Commissioner	Alfred Larrabee	456-7466	456-8909 (h) 793-5155 (m)	250-1624 (pager)	calaisroadcommissioner@myfairpoint.net
Town Garage		456-7466		793-5175 (m)	
Municipal Government Contacts					
Town Administrator					
Selectboard Chair	Denise Wheeler	456-8730 (h)			calaisbdenise@gmail.com
Selectboard Alt	John Brabant	229-9870 (h)	498-5661 (m)		calaisbjohn@gmail.com
Town Clerk	Judy Robert	456-8720	595-9224 (m)		judithrobert50@yahoo.com
Town Treasurer / Finance Officer	Sandra Ferver	456-8720			treasurercalais@gmail.com
Town Health Officer	Jay Copping	839-6509 454-8336	456-1169	223-5401	bluesprucejc@yahoo.com
Town Health Officer Alternate	Kathy Saunders	223-5401	505-8397		
Forest Fire Warden	Greg Pelchuck	454-7377 (h)	223-4385 (w)	279-1134 (m)	brcoal@myfairpoint.net
Forest Fire Warden, Deputy	Chris Tuller	454-7777	456-1317		ctuller@u32.org
Animal Control Officer	Wilson Hughes	456-7442			wilson.hughes@yahoo.com
Animal Control Officer, Assistant	Elizabeth Perry	225-6308	707-888-0934		calaisaco@gmail.com
School Contact #1	Cat Fair	454-7777	456-1007	793-0790	cfair@u32.org
School Contact #2					
WCSU School District Office		229-0553			
School Bus Transportation	First Student	229-4404			

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Local Contacts					
Aerial drone photography	Tim Seaver	454-1922	371-7568		tseaver@vermontphoto.com
Curtis Pond Dam Monitor	Chris Miller Lewis Franco	223-0184 223-0882	404-660-7792		cmillervermont@gmail.com lewisjfranco@gmail.com
Red Cross		800-660-9130	802-660-9130		
VT211		211	802-652-4636		
Electrical Utility	Washington Electric	223-5245			
Electrical Utility	Hardwick Electric	472-5201			
Electrical Utility	GMP	888-835-4672			
Telecom Utility	Consolidated Comm	(844) 968-7224			
Mobile Telecom Utility					
GIS mapping	David Healy	223-7519	978-761-8909		healy.david.j@gmail.com
GIS mapping	Barbara Patterson				
Ham radio communications	Jane English	456-1004			
IT Tech /RB Tech	Hollend Ritondale	223-4448			hollend@rbtechvt.com
Town Office IT	Clif Emmons	225-6308	707-888-0934		calaisbclif@gmail.com
NEMRC	Ed Clodfelter	229-0967			ed@nemrc.com
Maple Corner Community Store	Anne Marie Shea, Mgr	229-4329	595-9525	595-4856	maplecornercommunitystore@gmail.com
Adamant Coop	Andrea Serota, Mgr	223-5760	454-7103		aserota64@gmail.com

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Primary Shelter Contact	Cat Fair	454-7777	793-0790		cfair@u32.org
Primary Shelter Alt Contact					
Alt. Shelter Contact					
Plainfield Health Center		454-8336			
WNOC Regional Response Command Center	Ian Hitchcock	802-636-2025			ian.hitchcock@wnocrrcc.org communityrelations@wnocrrcc.org
Emergency Mental Health Services	WCMHS	229-0591			
Central Vermont Home Health		223-1878			
WSNO Radio		476-4168			
WDEV Radio		244-1777	244-7321		cstrasser@radiovermont.com
WCAX TV		652-6454			
Nursing Home					
Child Care					
Child Care					
Private School					
Local Community Service Org					
Snowmobile club - Mountain Tamers	Steve Gray Jason Fielder	456-1248 (h)	793-5032 (m)		jrshunts@gmail.com
Town Bank Contact					
24 Hour Fuel					
Predesignated Contractor					
Plumbing Contractor	Jim O'Riordan	456-7031	456-8815		oriordan@myfairpoint.net
Plumbing contractor	Rowell Plumbing & Heating	522-7970			
Electrical contractor	Integrity Electric	223-8963			
Heavy Equipment	Bowen Excavating	456-7049	477-2371	793-0895	BWContrCalais@aol.com
Heavy Equipment	Joseph Bayne	456-8756			lorieann1577@icloud.com
Tree Service	Bayne's Tree Service	456-8915			
Local Building Supply					

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Local Food Vendor or Prep					
Local Food Vendor or Prep					
Outdoor Club/Scout Troop					
Local College Resource		456-1179			
Animal Shelter / Kennel	Lucky Dog Farm	878-6888			
Animal Shelter	K.C. Bully Rescue	456-8955	595-5810		kcbullyrescue@gmail.com
Vermont Veterinarian Medical Assoc		223-5096			info@vtvets.org
Central Vermont Disaster Animal Rescue Team (DART)	Wanda Baril	272 6441			wandalivesunited@gmail.com
Animal Rescue Resources	Colleen Bloom	472-5811			
Adjacent Municipalities					
Plainfield EMD	Sasha Thayer				
Plainfield EOC					
Worcester EMD	Ted Lamb				
Worcester EOC					
E. Montpelier EMD	Seth Gardner				
E. Montpelier EOC					
Woodbury EMD	Chance Payette				
Woodbury EOC					
Marshfield EMD	Tom Maclay				
Marshfield EOC					
State/Federal Partners					
State Emergency Operations Center (SEOC)		800-347-0488			
VTrans District Tech					
Vermont Dept of Health		802-863-7200	800-464-4343		
State HazMat		800-641-5005			
VT DPS Fire Safety Office					

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ANR River Engineer					
ANR Floodplain Manager					
ANR Dam Engineer					
CV Regional Planning Commission		229-0389			cvrpc@cvregion.com
U.S. Forest Service					